

Tips to Appoint Personal Representative

You may appoint another person to make health care decisions for you. To appoint this person to be your personal representative, you will need to complete the form we sent with this letter. You will also need to provide legal documentation showing that the person you are appointing as your personal representative has the legal right to act for you.

Important information about this form

By completing this form, you allow the person you name on this form to make health care decisions for you. You also allow us to share your protected health information (PHI) with the person as permitted by law. For your PHI to be shared with anyone else, you must give your consent, unless otherwise permitted by law.

Follow the steps below to appoint a person to make health care decisions for you.

1. Fill out the form we sent with this letter. **Or** ask your personal representative to fill out the form.
2. Have your personal representative sign the form.
3. Provide legal documentation showing that the person you are appointing as your personal representative has the legal right to act for you.
4. Send the completed form back to us.

You can mail it to:

AmeriHealth Caritas Pennsylvania Community Health Choices
Consent Processing Center
P.O. Box 7092
London, KY 40742-7092

If you have any questions about this letter or the form we sent with the letter, we can help. Just call Member Services at **1-855-235-5115 (TTY 1-855-235-5112)**.